

**BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
April 14, 2014**

Call to order: Chair Dan Hook called the regular Board of Trustees meeting to order at 5:20 PM at the Darcy Library in Beulah, Michigan. Those in attendance and constituting a quorum were:

Present: Phil Downs, Cathy Hahn, Dan Hook, Dan Schoonmaker (via Skype), Dennis Pace.

Guest(s): Heather Doran, Library Director, Vicki Carpenter

Minutes: February 10, 2014 minutes were reviewed. Pace moved, Downs supported, and minutes were approved.

Treasurer's Report: Schoonmaker presented the monthly financial report. Income for the nine-month period was \$20,187 versus the \$12,474 budgeted. A \$1,650 grant was received for use toward DVR storage devices. Lists of Unpaid bills (total \$3,550.63) and Paid bills, February 11, 2014 through April 14, 2014 (total \$8,400.91) were presented. Downs moved, Hahn supported and the Financial Report and Paid and Unpaid Bills Reports were approved.

Director's Report: A group called Equinox will take over hosting and support of the Evergreen system from Lyrisis. Results of the Adult Winter Reading Program were presented. Planning for the Summer Reading Program continues; there will be joint activities with the Benzonia Library. The "Off the Page" Authors Series has speakers booked from May through September, with the exception of August. There will be Free Comic Book Day in May. Al Bryant will be presenting a talk about the Marx Brothers soon. Al will be "retiring" from his volunteer position within the next few months; this will affect the library staffing needs.

Committee Reports:

Maintenance Committee: Because of illicit patron smoking in the bathrooms smoke detectors will be installed. Spring bug-spraying and window-washing is needed.

Personnel Committee: No report

Benzonia/Darcy Libraries Coordinating Committee: The next Benzonia Township Libraries Coordinating Committee is scheduled for April 22, 5pm at the Benzonia Library.

Liaison Report-Friends: Vicki Carpenter presented a program to honor the countless contributions of Pat Jehle to the Darcy Library. The program is titled "83 Acts of Kindness." This will happen from April 12 – 30.

Old Business: No old business.

New Business: Review of Library Policies continued - Section V: Board of Trustees. Revisions were proposed, discussion of same section will continue at the next meeting.

Hours of operation: There was a general discussion about increasing hours of operation, and the staffing and budgetary impacts. There were no proposals to increase hours in the next few months.

Any Other Items as Brought Before the Board: None

Next Meeting: May 12, 2014, at 5:15 PM.

Adjournment: Hahn moved, Downs supported, and the meeting adjourned at 6:18 PM.

Respectfully submitted: Dennis Pace, Acting Recording Secretary

Attached:

- Treasurers Report – February 28, 2014; Treasurers Report – March 31, 2014; Paid Bills Feb. 11, 2014 – Apr. 14, 2014; Unpaid Bills Apr. 14, 2014.