

BOARD OF TRUSTEES MEETING

Darcy Library of Beulah

January 20, 2026

Call to Order: The regular Board of Trustees meeting called to order at 3:35 PM. Those in attendance and constituting a quorum were:

Present: Cathy Hahn, Chloe McGehee, Ann Strehle, Debby Laslo, Christy Trigg (Director)

Absent: Betsy Taylor, Dan Schoonmaker

Approval of Agenda: McGehee moved to approve the agenda, Laslo supported, the agenda was approved.

Approval of Minutes From Previous Meeting (11-18-2025): McGehee moved to approve the minutes of the previous meeting, Laslo supported, the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial Statements for six-months ending December 31, 2025 were reviewed.
- The net loss was \$57,557 compared to the budgeted loss of \$60,115.
 - Significant budget variations were noted in the balance sheet in ***Bold Italics***.
 - Bank balances of \$129,915 include Michigan Class balance.
 - The Equity (Fund Balance) of \$110,112 reflects the six-month loss of \$57,557.
 - Unpaid bills (\$0), Paid bills (\$12,696.90) since last meeting November 18, 2025.
 - Laslo moved to approve the financial statement and payment of bills, McGehee supported, motion approved.
- Audit Report: Audit of financial statements for the year ending June 30, 2025 was completed by UHY LLC.
 - Motion to accept the 2025 Financial Audit was made by Laslo, supported by Hahn, the motion was approved.
- Property tax payments should have started this month, but nothing has been received yet. Need to contact the Village.
- Due to unforeseen expenses and payment delays we will need the second \$5000 from the Friends.

Director's Report (Christy Trigg - Director)

- Library website was upgraded on Jan. 5th, so changes can be made.
- Annual Report for State Aid is completed and has been submitted.
- Winter focus-Inventory and weeding of the collection, staff development
- MMLL mini grant awarded, glass cabinet for Library of Things, needs to be anchored to wall.
- Policy and Procedures: Immigration Enforcement and Social Media Policy, will need to be reviewed and/or developed.
- Awarded grant from Father Fred Foundation and St. Philip's Episcopal Church to fund Spanish Story Time
- Presentation made to Frankfort Rotary Club January 7th on the Darcy Library
- Paws and Effect Program article was in the Record Patriot, Dec. 31st; Paws and Effect is looking for some financial support from the Library.
- Christy is the winter bookkeeper and payroll fill-in under Dan's supervision.
- Have 2 teen volunteers from Benzie Central Civics class, have agreed to stay on and volunteer once a week.
- First books were sent off to homebound seniors along with their meals. 3 patrons

- Preparing for Candy Land for WinterFest, budget is around \$400.
- Hope to do an Owl program in February with North Sky Raptors, budget is about \$200.
- Upcoming events and recent events with participation numbers were listed.
- Presented stats regarding patron activity, genre of books loaned, and number of books loaned.

Committee Reports

Personnel Committee

- Library hours and meeting schedules for 2026 distributed.

Building and Grounds

- New CO2 monitor was installed. New small furnace was installed.

Liaison Report with Friends of the Darcy Library

- WinterFest Cookie Sale is February 14th, sign up sheet is at the front desk.

Unfinished Business (Tabled)

- **Anishinaabe Land Acknowledgement**
 - Nothing new to report
- **Helen Tanner American Indian Collection**
 - Process of updating the cataloging and referencing is continuing
- **ADA Compliance**
 - No updates
- **Millage Committee**
 - Foster Swift will charge \$1000 for millage language fee. This amount is shared by the Darcy and the Benzonina Libraries.
 - \$255 comes from the Darcy Library fund
 - \$245 is from the Friends of the Darcy Library
 - Motion to pay \$255 of the Foster Swift ballot language from library fund 101-853 Other Services (Professional), and the other \$245 will be requested of the Friends of the Darcy Library made by McGehee, supported by Laslo, the motion was approved.
- Lake Township Contract: Mary P. did not get the revised contract, another copy was sent.

New Business

- 2026 Library Holiday Closings
 - Motion to approve the 2026 Library Holiday Closings was made by Hahn, McGehee supported, the motion was approved.

Other Business

- None

Next Meeting: The next meeting is scheduled for Tuesday, February 17, 2026 at 3:30 PM at the Darcy Library.

Adjournment:

Laslo moved to adjourn the meeting, McGehee supported. Meeting adjourned at 4:29 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary