

Darcy Library of Beulah Board of Trustees Meeting Agenda Oct 21, 2025 3:30pm

**Call to Order:** 3:30 PM

**Members Present:** Debbie Lasio, Chloe McGehee, Dan Schoonmaker, Betsy Taylor, Christy Trigg (director)

**Members Absent:** Cathy Hahn, Ann Strehle

## **Motion to Approve the October Agenda:**

## **Motion to Approve the September Minutes:**

### **Treasurer's Report: (see corresponding documents)**

Financial statements for 3 months ending September 30, 25

net loss \$26,915 compared to budgeted loss \$27,234

no significant budget variations.

Bank balances of \$144,727 including Michigan Class Balance

Equity (Fund Balance) \$140,753 reflects 1<sup>st</sup> qtr net loss of \$26,915

Paid bills (\$10,108.23) since Sept 19. no unpaid invoices

Schoonmaker reported that Lake Twp decided to pay \$1500 to Darcy Library &

Betsy Valley respectively (with new board members, they did not know that previously they gave \$2000. A letter should be written informing them & ask for additional \$500. We should be receiving \$6500 from Friends in Nov-Dec. Also we receive 80% of our income in January.

## **Motion to Approve the Financial Statement Including Paying Bills:**

By: Schoonmaker

Second:Lasio

Discussion:

Aye: approved

Nay:

**Director's Report:**

374 persons went through Haunted Library, 19 volunteers helped

Friends cookie sale made \$1400, sold out by 1 PM

Signed up for lunch service to do in connection with summer reading program

Christy will be attending library collection building symposium in Cadillac, Nov 7

Nov 3d will be first county librarians meeting at Ursula restaurant

Book Supplier Baker & Taylor closed, using amazon for now

Dec 4, Mich Library Summer Reading Symposium on zoom, Christy asked if library could be closed so all staff could participate.

Motion by Schoonmaker, Second Lasio, Approved

Working on donation drive for animals for fall/holiday season

Crochet with Michelle postponed

Winter time Christy will work on weeding, inventory, & staff development

Christy would like to start working on board policy for Immigration Enforcement

MMLL mini grant will be opened for legal payments (\$1,000 for attorney fees) for policy & procedure reviews, etc.

Christy would like to close library as usual for Thanksgiving, Christmas, & New Year's holidays,

Motion by McGehee, Second : Lasio Approved

Recent & Upcoming events included in report with participation numbers included

Library stats: patron activity, type of loans, number of items checked out presented

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### **Committee Reports:**

*Personnel:* Director evaluation sent & due back Oct 31.

Some discussion on previous evaluation done on staff & volunteers, but this is directors job, but feed-back helpful. If you don't have knowledge of some items on evaluation form, leave blank.

*Building and Grounds:* An artist approached Christy about having a sculpture of his for our library (outside). She informed him library on village property & to submit a proposal, no response from him.

A maintence schedule is posted in the office. The furnace repairs will be done by Moore (who has sold business & new owner moved it to Traverse City) we had maintence agreement with them for servicing spring & fall & discount on work included.

*Friends:* \$100 donation in honor of Patricia Norton for 2<sup>nd</sup> and 3<sup>rd</sup> grade chapter book box sets (Ivy&Bean, The Bad Guys, Owl Diaries, Clementine) staff working on selections

### **Old Business:**

1. Anishinabek Land Acknowledgement :nothing new
2. Hellen Tanner American Indian Collection – Jana is almost done
3. ADA compliance – book shelving – will work on this winter
4. Millage committee-(Dan, Betsy, Phil & others from Benzonia Library) committee will meet soon to decide which ballot for it to be on, May or August.

Taylor brought up library fines, Christy did research: 1 years fines (July, 24-July 25) netted \$766.66. Fines are books \$.25, DVD's \$.50 & games \$1.00/day. Christy tries to work out payment pay with patrons, can not take out if owe over \$5.00.

### **New Business:**

1.

**Other Business:**

1.

**Public Comment (3 min time limit):**

**Motion to Adjourn:**

By: Lasio

Second: Taylor

Discussion:

Aye: Nay:

Adjournment: 4:35 PM

Next Meeting: Nov 18, 2025 3:30pm