<div align="center">

**BOARD OF TRUSTEES MEETING**
**Darcy Library of Beulah**
**July 15, 2025**

</div>

**Call to Order:** The regular Board of Trustees meeting called to order at 3:30 PM. Those in attendance and constituting a quorum were:

**Present:** Cathy Hahn, Chloe McGehee, Betsy Taylor, Debby Laslo, Ann Strehle, Dan Schoonmaker, Christy Trigg (Director)

**Absent**: None

**Approval of Agenda:** Taylor moved to approve the agenda, Laslo supported, the agenda was approved.

**Approval of Minutes From Previous Meeting** (5-20-25)): Schoonmaker moved to approve the minutes of the previous meeting, McGehee supported and the minutes were approved.

**Treasurer's Report** (See corresponding documents)
- Review of the financial statements for the fiscal year-ended June 30, 2025.
  - Net income for fiscal-year was $9123 compared to the revised budgeted loss of $3207.
  - Due to the prior budget revisions, all accounts are under budget.
    - Penal fines greater than expected, grants brought program service and capital outlay costs down, utilities under budget due to LED light replacement
  - Bank balances of $161,257 include Michigan Class balance.
  - The Equity (Fund Balance) of $168,191 reflects the fiscal year income of $9193.
  - Unpaid bills ($0), Paid ($112,641.08) since last meeting June 15, 2025.
  - Schoonmaker moved to approve the financial statement and payment of bills; Laslo supported, motion approved.

- Friends Pending Grant
  - Recommended that the additional $5000 for Personal Services be delayed pending a review later this year.
  - Schoonmaker made the motion as written above, Hahn supported, motion was approved.

- Volunteer Bookkeeper
  - Unfortunately resigned due to illness.

**Director's Report** (Christy Trigg - Director)
- 56 kids, 37 adults have enrolled in the Summer Reading Program. Prizes include Golden Tickets from Crescent Bakery for completing the program.
- Beulah Art Fair. $189 in book sales. Signed up for next year, need more tables also.
- One hour prior to Music in the Street the Library will provide Happy Hour activities for all ages, average about 30+ mocktails, good opportunity to promote the library
- July 4th parade went well, a dozen walkers, all candy given out, Denny and the dinosaur were a hit.
- Gather 2 Grow program put on by Feeding America provides shelf stable lunches for groups of individuals during the summer. Philip is looking into this for next year.
- Mid-Michigan Library League (MMLL) will have a Summer Symposium and Watch Party for the Summer Reading Program on December 4. Christy would like to send Kris if she is willing.
- Possible "Bark in the Park" on August 16th.

- Artwork is being displayed on the stacks, adults and kids
- Upcoming events and recent events with participation numbers were listed.
- Presented stats regarding patron activity, genre of books loaned, and number of books loaned. Participation is increasing.
- Computer update down the road, need to catalog the equipment and develop a plan for what we need.
- Library survey available.


**Committee Reports**
**Personnel Committee**
- Nothing to report

**Building and Grounds**
- Porch garden area looks beautiful; furniture is used almost daily

**Janice Schoonmaker Memorial Subcommittee**
- Dedication to be in August, plaque will be placed, request that the Friends fund another pad for the other previous bench.

**Liaison Report with Friends of the Darcy Library**
- Asked about listing new books/DVDs at the counter and shortening hold times
- Discussing bags at checkout, new fundraiser, bake sale prices


**Unfinished Business**
- **Anishinaabe Land Acknowledgement**
  - Nothing new to report
- **Helen Tanner American Indian Collection**
  - Process of updating the cataloging and referencing with Apollo is continuing
- **ADA Compliance**
  - On hold, may be a winter project.

**New Business**
- None

**Other Business**
- None

**Next Meeting:** The next meeting is scheduled for Tuesday, August 19, 2025, at 3:30 PM at the Darcy Library.

**Adjournment:**
Schoonmaker moved to adjourn the meeting, Laslo supported. Meeting adjourned at 4:46 PM.


**Respectfully submitted:** Catherine Hahn, Recording Secretary