

BOARD OF TRUSTEES MEETING

Darcy Library of Beulah

August 19, 2025

Call to Order: The regular Board of Trustees meeting called to order at 3:30 PM. Those in attendance and constituting a quorum were:

Present: Cathy Hahn, Chloe McGehee, Betsy Taylor, Debby Laslo, Ann Strehle, Dan Schoonmaker, Christy Trigg (Director)

Absent: None

Approval of Agenda: Taylor moved to approve the agenda with changes, McGehee supported, the agenda was approved.

Approval of Minutes From Previous Meeting (7-15-2025): Schoonmaker moved to approve the minutes of the previous meeting, Laslo supported, the minutes were approved.

Treasurer's Report (See corresponding documents)

- Review of the financial statements for the fiscal year-ended June 30, 2025.
 - Adjusted to reflect actual penal fines received (\$111) and additional expenses paid (\$374).
 - Net income for fiscal-year reduced by \$263 to \$8920.
- Financial Statements for one-month ended July 31, 2025 were reviewed.
 - The net loss was \$8791 compared to the budgeted loss of \$9413.
 - No significant budget variations.
 - Bank balances of \$161,609 include Michigan Class balance.
 - The Equity (Fund Balance) of \$159,137 reflects the one-month loss of \$8791.
 - Unpaid bills (\$779.08), Paid bills (\$10,208.77) since last meeting July 15, 2025.
 - Schoonmaker moved to approve the financial statement, payment of bills, and to amend the budget to reflect current penal fines and Summer Reading Program funding; Laslo supported, motion approved.

Director's Report (Christy Trigg - Director)

- Summer Reading Program is winding down. Several participants at all levels completed the program and earned various prizes.
- MMLL Annual Luncheon (9-11-2025) in Cadillac. Christy will attend, Board, Friends, Staff are invited as well.
- Mid-Michigan Library League (MMLL) will have a Summer Symposium and Watch Party for the Summer Reading Program on December 4. Christy would like to send Kris, if she is willing.
- One time bonus for Summer Reading Program planning/volunteers was approved for Kris and Philip. Motion was made by Schoonmaker, supported by Hahn, and then approved.
- Minecraft Guild will begin in September, Philip will proctor.
- Library Use Survey is still out there, but will close soon.
- Upcoming events and recent events with participation numbers were listed.
- Presented stats regarding patron activity, genre of books loaned, and number of books loaned. Participation is increasing.
- 3-year data and other miscellaneous data in colorful graph form was presented.
- Sadly, Denny the Library Reading Companion dog and all around good girl has passed away. Her cuddles will be missed.

Committee Reports

Personnel Committee

- Employee annual reviews are coming.

Building and Grounds

- 2nd pad under outdoor bench has been completed and the ramp stabilized.

Janice Schoonmaker Memorial Subcommittee

- Dedication was 8-13-2025. Terrace is complete and beautiful.
- Friends have offered to maintain the terrace.
- After MUCH discussion, Hahn made the following motion: The Board accepts the offer of the Friends to maintain and fund the maintenance of the reading terrace in accordance with Board approval including, but not limited to, plants, gardening supplies, and labor. Schoonmaker supported, the motion was approved.

Liaison Report with Friends of the Darcy Library

- Book bags are ready for use.
- Previously offered to maintain Janice's Reading Terrace.

Unfinished Business (Tabled)

- **Anishinaabe Land Acknowledgement**
 - Nothing new to report
- **Helen Tanner American Indian Collection**
 - Process of updating the cataloging and referencing with Apollo is continuing
- **ADA Compliance**
 - On hold, may be a winter project.

New Business

- None

Other Business

- Banned book week is October 5-11. Brainstorming ideas...

Next Meeting: The next meeting is scheduled for Tuesday, September 16, 2025, at 3:30 PM at the Darcy Library.

Adjournment:

Taylor moved to adjourn the meeting, Hahn supported. Meeting adjourned at 4:47 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary